

FORMAT FOR NOMINATION
FOR "**Best Academic Department** " AWARD

1. Name and address of the Department & Institute:
(including phone, mobile no., fax number and e-mail address)
2. Brief history of the Department
3. Significant contributions by the Department to the Student / Research scholars / society *(This Note should not exceed 1500 words)*
4. Justification (in not more than one page) for the nomination.
5. Details of recognition accorded to the Department in the form of Awards/fellows of the national science/medical academies *etc.*

| Name of Award | Year | Awarding Body/ Agency |
|---------------|------|-----------------------|
| | | |

6. Details of programs conducted by the department
7. Any additional information of relevance.

Signature

Principal /VP

Signature

Secretary / Chairman / CEO / Trust member of the Institution